

## ORDER FORM: T-SHIRTS and TANK TOPS

DATE: \_\_\_\_\_ CONTACT NAME: \_\_\_\_\_

QUOTE #: \_\_\_\_\_ PHONE: \_\_\_\_\_

PROJECT TITLE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**Please submit your quotation with your order forms.**

**Don't have a quote?** Please visit [CDwest.ca](http://CDwest.ca) to get an online quote for some of our most popular styles, or contact us directly for a custom quote!

### (A) SHIRT STYLE & COLOUR:

Visit [CDwest.ca](http://CDwest.ca) to review our most popular T-shirt and Tank Top styles and colours.

SHIRT STYLE #: \_\_\_\_\_

SHIRT COLOUR: \_\_\_\_\_

### (B) CHOOSE YOUR SHIRT SIZE(S):

- Available adult sizes: S, M, L, XL.
- You can split your order into **four** shirt sizes.  
 For example: 10x M and 15x L = 25 shirts

**TOTAL QUANTITY OF SHIRTS:** \_\_\_\_\_

Quantity: \_\_\_\_\_ of Size: \_\_\_\_\_

Quantity: \_\_\_\_\_ of Size: \_\_\_\_\_

Quantity: \_\_\_\_\_ of Size: \_\_\_\_\_

Quantity: \_\_\_\_\_ of Size: \_\_\_\_\_

### (C) WHICH SIDE OF THE SHIRT TO PRINT ON?

- FRONT     LEFT SLEEVE  
 BACK     RIGHT SLEEVE

(D) HOW MANY PRINT COLORS: \_\_\_\_\_

(E) WHAT ARE YOUR INK COLORS:

1: \_\_\_\_\_ 4: \_\_\_\_\_

2: \_\_\_\_\_ 5: \_\_\_\_\_

3: \_\_\_\_\_ 6: \_\_\_\_\_

### (F) PLACEMENT OF THE PRINT

Please illustrate where the print should be placed.



### (G) ARTWORK

- Your design page properties and all imagery should be created at 300dpi.
- Supply artwork as **black graphics on a white background** regardless of what color ink you selected.
- For best results your graphics/design should be 100% solid color.
- Design your artwork the same size as it should print. **Maximum design dimensions: 10" x 10"**
- We support Illustrator, Indesign, and Photoshop. Don't send us .JPG images.

*See the following page for additional artwork information and artwork upload instructions.*

## ARTWORK SPECS

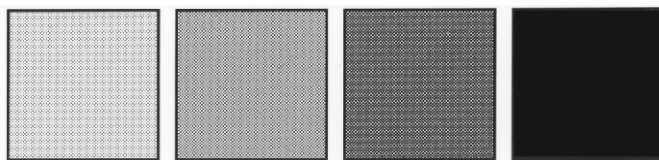
- Before you begin designing, your design page should be set to 300dpi.
- For best results all bitmap images should be created at 300dpi.
- Maximum design size is 10" x 10"
- Supply artwork as **black graphics on a white background** regardless of what colour ink you have selected.
- For best results your design should be 100% solid colour.
- Don't use gradients, drop-shadows or transparencies unless you are **sure** how they will reproduce when silkscreen printed (see example below).
- Design your artwork the same size as it should print (max. 10" x 10").
- Make sure all fonts are 'outlined', or if using Photoshop you must 'rasterize' each text layer.
- We support Illustrator, Indesign, and Photoshop.
- If you're going to send us your artwork as a bitmap image send a .TIF (or .TIFF). Please do not send us your artwork as .JPG, .BMP, .PNG or .GIF as these are highly compressed file formats and produce inferior results.

## ARTWORK UPLOAD

- When you save your artwork file make sure you use your order number as part of the name. For example: "Order4321\_TshirtArtwork.eps" If we cannot properly identify which job your artwork is for, the artwork won't be processed and the order will be delayed.
- Upload artwork to our FTP dropbox <http://dropbox.yousendit.com/predisc> and follow the instructions.

**ARE YOU ORDERING DARK COLORED SHIRTS?** Printing dark ink onto dark shirts doesn't provide great results because of the lack of colour contrast. Depending on your selection of ink colour and t-shirt colour, a white back-print may be necessary to improve legibility... this counts as an extra print colour which is charged for.

**DESIGN TIP:** When Silkscreen Printing, only the elements that have 100% solid color value will print as a solid color. As shown in the example below, if you are designing with drop-shadows, transparencies, gradients, or any percentage of color that is less than 100% it will print as a 'dot' pattern and not as the solid/consistent color you view on your computer monitor.



25%  
of black

50%  
of black

75%  
of black

100%  
black

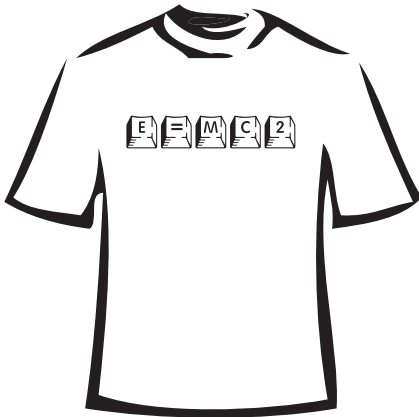
## DESIGNING FOR ONE COLOUR PRINT

• Supply artwork as **black graphics on a white background** regardless of what ink colour will be printed.

On a white or light coloured shirt  
your artwork has to look like this



If you want it to print like this



On a black or dark coloured shirt  
your artwork has to look like this



If you want it to print like this



On a white or light coloured shirt  
your artwork has to look like this



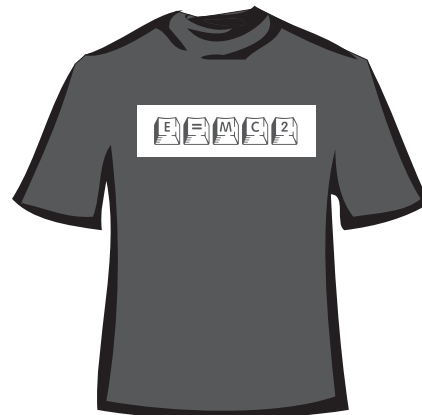
If you want it to print like this



On a black or dark coloured shirt  
your artwork has to look like this



If you want it to print like this



## DESIGNING FOR TWO OR MORE COLOUR PRINT

- Supply artwork as **black graphics on a white background** regardless of what ink colour will be printed.
- You must create your artwork so each colour will separate from the other colours (Tip: Design each colour on it's own layer in your design program)

If you want it to print like this



Print colour #1  
The green print must be separated to print on it's own



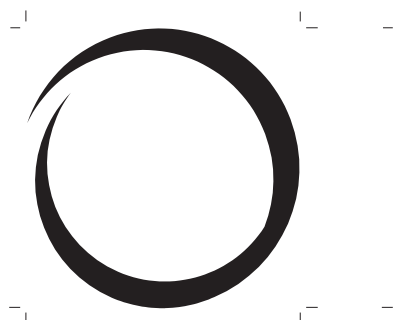
Print colour #2  
The red print must be separated to print on it's own



If you want it to print like this



Print colour #1  
The black print must be separated to print on it's own



Print colour #2  
The red print must be separated to print on it's own



Print colour #3  
The greenprint must be separated to print on it's own

